

MINUTES
HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)
ZONING & LAND USE COMMISSION
MEETING OF SEPTEMBER 15, 2011

- A. The Chairman called the meeting of September 15, 2011 of the HTRPC, convening as the Zoning and Land Use Commission, to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by Dr. L.A. “Budd” Cloutier, Jr. and the Pledge of Allegiance led by Mrs. Marsha Williams.
- B. Upon Roll Call, present were: Mrs. Beryl Amedée; Mr. Daniel Babin, Chairman; Dr. L.A. “Budd” Cloutier, Jr., Vice-Chairman; Mr. Richard Elfert; Mr. James Erny; Mr. Keith Kurtz; Mr. Alex Ostheimer; and Mrs. Marsha Williams, Secretary/Treasurer. Absent at the time of Roll Call was: John Navy. Also present were Patrick Gordon, Director, and Jennifer Robinson, Senior Planner, Department of Planning & Zoning and Laddie Freeman, Legal Advisor.
- C. APPROVAL OF THE MINUTES:
1. Dr. Cloutier moved, seconded by Mrs. Amedée & Mr. Kurtz: “THAT the HTRPC, convening as the Zoning & Land Use Commission, accept the minutes, as written, for the Zoning and Land Use Commission for the regular meeting of August 18, 2011.”
- The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Mrs. Amedée, Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: Mr. Navy. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- D. COMMUNICATIONS: None.
- E. NEW BUSINESS:
1. Planned Building Group:
- a) The Chairman stated the next item on the agenda was a planned building group application by LNM Properties for the placement of two (2) residential units at 420 Commerce Street.
- (1) Mr. Kurtz stated he would reclude himself from any discussion/voting on the matter because he was an adjacent property owner.
- (2) The Chairman recognized Oswald Stoufflet, applicant, who discussed the planned building group request.
- (3) Mrs. Robinson discussed the Staff Report and stated Staff recommended approval of the Planned Building Group Application provided upon obtaining a front yard variance from the required 20’ to 9’.
- Note: Mr. John Navy arrived at the meeting at this time – 6:05 p.m.*
- (4) Mr. Erny moved, seconded by Mrs. Williams: “THAT the HTRPC, convening as the Zoning & Land Use Commission, approve the Planned Building Group Application for the placement of two (2) residential units at 420 Commerce Street conditioned the applicant obtain a front yard variance from the required 20’ to 9’.”
- The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mrs. Amedée, Dr. Cloutier, Mr. Erny, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin, Mr. Elfert, Mr. Kurtz; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- b) The Chairman stated the next item on the agenda was a planned building group application by Craig Tastet for the placement of an additional structure, Island Freeze, LLC, at 114 Star Court.
- (1) The Chairman recognized Craig Tastet, 212 Everette Drive, who stated they wished to place a snowball stand next to their daycare center.
- (2) Mrs. Robinson discussed the Staff Report and stated Staff recommended approval of the planned building group request.
- (3) Mr. Erny moved, seconded by Dr. Cloutier & Mrs. Amedée: “THAT the HTRPC, convening as the Zoning & Land Use Commission, approve the Planned Building Group Application for the placement of an additional structure at 114 Star Court.”

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mrs. Amedée, Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

2. Preliminary Hearing:

- a) Dr. Cloutier moved, seconded by Mr. Elfert: "THAT the HTRPC, convening as the Zoning & Land Use Commission, call a Public Hearing to rezone from R-1 (Single-Family Residential District) to MS (Medical Services District) 600 Williams Avenue, Terrebonne Parish, Louisiana; T.P.C.G., applicant, for Thursday, October 20, 2011 at 6:00 p.m."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Mrs. Amedée, Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

F. STAFF REPORT: None.

G. COMMISSION COMMENTS:

1. Planning Commissioners' Comments: None.
2. Chairman's Comments: None.

H. PUBLIC COMMENTS: None.

- I. Dr. Cloutier moved, seconded by Mrs. Williams: "THAT there being no further business to come before the HTRPC, convening as the Zoning and Land Use Commission, the meeting be adjourned at 6:11 p.m."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Mrs. Amedée, Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

Daniel J. Babin, Chairman
Zoning & Land Use Commission

Becky M. Becnel, Minute Clerk
Zoning & Land Use Commission

CERTIFICATION

CERTIFIED TO BE A TRUE AND CORRECT COPY OF THE PROCEEDINGS OF THE ZONING AND LAND USE COMMISSION MEETING OF SEPTEMBER 15, 2011.

**PATRICK GORDON, DIRECTOR
PLANNING & ZONING DEPARTMENT**